

Junius Year End Meeting
Junius Town Hall
December 30th, 2025

Attendance: Supervisor Ernie Brownell, Councilman Kyle Black, Councilman Randy Wadhams, Councilman James Patsos Bookkeeper Denise Darcangelis, Town Clerk Colleen Smith

Absent: Councilman Rick Wadhams

Also Present:

Supervisor Brownell called the meeting to order at 12:00 pm

Pledge of Allegiance

Privilege of the Floor:

Audit of Claims- The bills have been reviewed by the board and are authorized to be paid as follows:

Pre-Pays:

Paying Tonight: General \$1,318.44; Highway \$20,049.67; Water District #1 \$2,176.98; Water District #2 \$980.50; Water District #3 \$136.64

Motion made by Councilman Kyle Black and seconded by Councilman James Patsos

VOTE: Aye- 4; NAY – 0; Absent – 1; Abstain – 0

The Highway department has a shortfall of money in their account due to an employee retiring and paying out benefits. Supervisor Brownell closed out a money market for \$30,000 to cover the highways bills. The \$30,000 will cover the highways department bills till the Town's taxes are received to replenish the account.

TOWN OF JUNIUS, NEW YORK
RESOLUTION

A RESOLUTION AUTHORIZING THE USE OF GENERAL HIGHWAY FUND (DA) FUND BALANCE TO COVER A SHORT-TERM CASH SHORTFALL, TO BE REPLENISHED UPON RECEIPT OF THE NEXT TAX LEVY

WHEREAS, the Town Board has determined that the General Highway Fund (DA) is experiencing a temporary cash shortfall and that immediate action is necessary to meet current obligations; and

WHEREAS, Highway Law § 141 provides for the budgeting and expenditure of highway moneys, and Town Law § 107 authorizes the Town Board to make appropriations from available fund balance when necessary; and

WHEREAS, the Town Board intends that the amount used shall be replenished upon receipt of the next tax levy for the General Highway Fund;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of [Name], as follows:

1. ****Authorization of Use of Fund Balance.**** The Town Board hereby authorizes the appropriation and use of up to ****\$30,000**** from the General Highway Fund (DA) fund balance to cover a short-term cash shortfall.

2. ****Purpose and Use.**** The funds shall be used solely for lawful highway purposes, including payment of current obligations, until tax levy receipts for the [specify period: e.g., 2026 fiscal year] are received.

3. ****Replenishment.**** The Town Board directs that the amount appropriated shall be restored to the DA fund balance upon receipt of the next tax levy.

4. ****Accounting and Records.**** The Town Supervisor shall record this appropriation and subsequent replenishment in accordance with the Uniform System of Accounts and State Comptroller guidance.

5. ****Effective December 30th 2025.**** This resolution shall take effect immediately upon adoption.

Councilman James Patsos made the motion to accept the resolution; Councilman Kyle Black seconded the motion.

VOTE: Aye- 4; NAY – 0; Absent – 1; Abstain – 0

New York State Department of Health requires the Town of Junius to appoint a Registrar. Town Clerk Colleen Smith was re-elected for the 2026 year therefore needs to be reappointed.

Councilman Randy Wadhams made the motion to appoint Town Clerk Colleen Smith to be the Registrar for vital statistics. Councilman James Patsos seconded the motion.

VOTE: Aye- 4; NAY – 0; Absent – 1; Abstain – 0

The Town of Junius has taken over the responsibility of water billing. They will need to use the Williamson Law software program. Councilman James Patsos made the motion to pay the annual software support fee for Water Dist. 1 & 2. The year runs from 11/1/25 to 10/31/26. Councilman Kyle Black seconded the motion.

VOTE: Aye- 4; NAY – 0; Absent – 1; Abstain – 0

Supervisor Brownell reminded the Board of the Organizational meeting January 7th, 2026, at 6pm

Adjournment: Councilman James Patsos made the motion to adjourn the meeting; Councilman Randy Wadhams seconded it.

VOTE: Aye- 4; NAY – 0; Absent – 1; Abstain – 0

Meeting adjourned at 12:10 PM

Minutes recorded and submitted by Town Clerk
Colleen Smith